

THE STAGEBUS

RISK ASSESSMENT: Warehouse and yard activity

<i>Risk:</i>	<i>Possible consequence:</i>	<i>Possibility:</i>	<i>How will we reduce this risk:</i>	<i>Possibility reduced to:</i>	<i>What we will do if the event occurs:</i>
Manoeuvring vehicles in yard and workshop	Hitting obstacles / people	Medium	Travel slowly when manoeuvring. Use mirrors appropriately. Where necessary utilise banksman.	Low	Call first aider if necessary
Falls of goods from storage racking	Severe personal injury or even death if racking fails	Medium	Load pallets evenly and secure goods using pallet wrap if loose or use stillages. Use two persons when loading racks to check pallets correctly stacked	Low	Make the area safe (mark trip hazards etc.) and inform the relevant bodies ASAP.
Use of Fork Lift truck	Severe personal injury or even death if systems fail or racking is hit	Medium	Only trained persons to use Forklift. Use at low speed and use banksman in tight areas.	Low	
Use of compressed air	Failure of accessories, hoses or pressure vessels leading to injury	Medium	Maintain hoses and accessories in good working order. Inspect pressure vessels annually by a competent person to ensure overpressure protection functions	Medium	
Charging and topping up of lead-acid batteries	Hydrogen offgassing on charging. Acid burns on top up.	Medium	Charge only in well ventilated areas. Wear hand and eye protection when topping up water	Low	
Exposure to airborne dust	Eye and lung irritation	High	Use extraction on woodworking machinery and improve dust handling for vehicle preparation.	Medium	Undertake First Aid

			Use PPE when undertaking dusty work		
Exposure to oils, solvents or similar substances by skin contact	Chemical irritation or dermatitis	Medium	Wear gloves and eye protection when handling oils and solvents	Medium	Call first aider if necessary, ensure staff use PPE
Slips and trips and falls into vehicle pit	Cuts, bruises, sprains	Medium	Maintain a clean and tidy workspace with careful attention to extension leads and control of oil leaks with absorbent. Vehicle pit edges to be clearly marked when open and staff made aware of hazards in the area.	Medium	Undertake First Aid
Objects falling from above	Injury	Medium	Make sure that objects are put away and rigged correctly, in line with the method statement.	Low	Call first aider if necessary
Lifting and shifting	Injury	Medium	Use ramps to get heavy objects on and off stage. Train crew members in correct lifting techniques.	Low	Call first aider if necessary
Falls from ladders	Injury	Medium/High	All ladders will be regularly inspected as to their condition. Ladders will only be used when necessary, and where possible be braced by another person. In all circumstances crew will ensure the stepladder is securely placed.	Low	Call first aider if necessary
Slips	Injury	Low	Clear away any spills when they occur	Low	Call first aider if necessary
Trips	Injury	Medium	Tidy things away and keep walkways clear	Low	Call first aider if necessary
Electric shock	Electric shocks	Low	All equipment is safety tested and will be (externally) visually	Low	Call a first aider or ambulance depending

			inspected prior to use. Members of crew will follow safe operating procedures for all equipment and only use for their intended purpose(s).		on the severity of the shock
Operating workshop machinery (drills, saws etc)	Splinters, fragments, or limb injury, loss of fingers, eye injury	Medium	All guards to be used on saws at all times. Do not overload machinery. Check blades for tightness before each use. Wear work gloves and eye protection	Medium	
Asbestos	Asbestos fibre inhalation	Medium	Do not touch asbestos walling of building or make any openings in this material	Medium	
Fire	Loss of life or burns	Low	Ensure fire extinguishers are present and in working order and that hot work or stove use is undertaken responsibly	Low	
Use of hand tools	Cuts bruises etc	Medium	Ensure tools are clean and in good condition. Wear gloves and eye protection as required.	Low	
Pets	Slips and trips	Medium	Ensure pets such as dogs are kept on a lead if passing through the workshop area and off lead only in office. Dogs should wear high visibility jackets at all times where reasonably possible.	Low	
	Animal bites/scratches/attacks someone	Medium	Aggressive animals are not permitted on the premises. Animals showing signs of fear or aggression should be restrained, muzzled,	Low	

			confined in an appropriate pet carrier, or removed as necessary.		
	Disruption / distraction from work by noisy animals (e.g. dogs barking)	Medium	Animals should be supervised at all times. Animals should be taken outside if they are being too disruptive, or removed from the site completely.	Low	
	Animals suffering injury from tools / workshop equipment	Medium	Ensure tools are kept out of reach of animals. Animals should be supervised at all times. If work is being undertaken considered hazardous to animals, then the animals should be removed or remain in the office until the work is completed.	Low	
Children in the workplace	Slips and trips (either child falling or causing someone else to fall)	Medium	Ensure children are supervised at all times by an adult.	Low	
	Children suffering injury from tools / workshop equipment	Medium	Ensure tools are kept out of reach of children. Children should be supervised at all times. If work is being undertaken considered hazardous to children, then children should remain in the office until the work is completed.	Low	
	Disruption / distraction from work by noisy children / children upset or crying	Medium	Children should be supervised at all times. Children should be taken outside or into the office if they are being too disruptive. Children may also be taken home or to an appropriate carer.	Low	

	Slip or trip hazards from children's toys	Medium	Ensure workshop floor is kept clear at all times. Toys should be tidied away and placed in a suitable container when not in use. Children shall remain supervised at all times to ensure any play activities do not cause a hazard.	Low	
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APPROVED BY Andrew Teverson, June 2024, on behalf of THE STAGE BUS LTD.